

REPUBLIC OF KENYA

COUNTY ASSEMBLY OF TRANSZOIA



COUNTY ASSEMBLY HALL
Tel No. 054-31380/31617
P O BOX 4221 – 3020
Email:transzoiacountyassembly@gmail.com
COUNTY ASSEMBLY SERVICE BOARD



RE-ADVERTISEMENT

Pursuant to Section 73(5) and 155(5) of the Public Finance Management Act, 2012 and Regulations 167(1) and (4) of the Public Finance Management Regulations 2015, a County Government entity, in which case a County Assembly is such an entity, is required to establish an Internal Audit Committee whose composition and functions are prescribed by the said Regulations.

The Audit Committees' mandate is to support the County Assembly on issues of risk assessment and assurance, control and governance among other responsibilities.

The County Assembly of Trans Nzoia therefore invites applications from suitably qualified persons for the positions of:

1. Chairperson (1 position) and
2. Members of the County Assembly Audit Committee (2 positions)

REQUIREMENTS

To be appointed as Chairperson/Member of the Audit Committee, a person should hold a degree from a university recognized in Kenya and have knowledge and experience of not less than ten (10) years in any of the following fields:

- i. Accounting/Audit/Finance
- ii. Economics
- iii. Security/Risk management
- iv. Law

OTHER REQUIREMENTS

Chairperson/Member of Audit Committee shall

- i. Have a good understanding of County Government operations, Financial Management and reporting or Auditing.
- ii. Have a good understanding of the objects, principles and functions of the County Assembly.
- iii. Meet the requirements of Chapter six of the Constitution and
- iv. Be a registered member of a professional body in good standing.

Note:

- i. Chairperson/Member of Audit Committee shall serve on part-time basis for a period of three years and shall be eligible for reappointment for a further one term only.
- ii. Allowances payable to the Member of Audit Committee shall be determined by the Salaries and Remuneration Commission.
- iii. A person shall not be qualified for appointment as a Member of the Audit Committee if the persons:
 - a. Is a past or present employee of the County Assembly of Trans Nzoia.
 - b. Has been an employee or an agent of a business organization which has carried out any business with the County Assembly of Trans Nzoia for the last two years or
 - c. Is a political office holder.

APPLICATION PROCESS

The applicants should attach copies of current clearance certificates from DCI, HELB, KRA, EACC and CRB to their application. Application in a sealed envelope together with detailed CV, copies of academic and professional certificates, national ID, testimonials, clearance certificates and any other relevant supporting documents clearly marked "Chairperson/Member Audit Committee" shall be addressed to:

**THE SECRETARY, COUNTY ASSEMBLY SERVICE BOARD.
P O BOX 4221-30200 KITALE**

NB: All applicants to be received not later than 26th May 2025.

The County Assembly is an equal opportunity employer.

Those who had earlier applied need not reapply.